

**Hornby Island Co-op
Board Meeting Minutes
Jan 9, 2023**

Board Members Present: Reid Carter, Claire Burke, Judith Fletcher Elkins, Mike Zelen,
Peter Cowan, Paul Ackerson, Casey Doss
Regrets: Bill Havens, Tamara Lamont
Interim General Manager: Ian Anderson
Recorder: Charmaine Logan
Location: Zoom Meeting

Opened the regular meeting at 4:44pm

Interim General Manager Report: Brief overview

Consent Items: Accepted, as included in the *Jan 9, 2023 Board Meeting Report Package* email, unless requested to be removed for discussion (no show of hands necessary);

- a. Minutes of last meeting
- b. Agenda
- c. Correspondence – *will be taken out of consent agenda to delegate responses*
- d. Governance Committee Report
- e. Membership Engagement Committee Report
- f. Finance Committee Report
- g. Business Evolution Committee Report - take out to discuss

Motion: To approve Net Equity change of \$-3,005.27 as detailed in the report emailed, Equity Changes Jan 9 m/s Mike/Peter carried

Old Items

Update on Team Leader Search (no written report)

Interviewed 3 candidates for the second time. The committee gave a high level overview of the candidate profiles, the interview process, and that they were in final stages to determine who should be met for an in-person interview. There was commitment to involve any other board members by extending the offer to be included on the in-person final interview.

Strategic Plan Review:

Reviewing the current plan will determine what the priorities are, in order to communicate that to the new team leader. FCL will provide a facilitator to guide the strategic planning process. The Board goal is to complete the process each year, but this year will target a time when the new manager is in place.

Business Evolution:

Plan is currently on hold, while FCL is working diligently to bring forward 2 options to present, including feasibility studies.

Nominations committee

We are looking for 3 candidates, the Committee Timeline, the 2023 Candidate Package and Nomination Form have all been updated in preparation to find new nominees. Still looking for another community member for the committee.

Action Items

| Who | Does What | By When | Complete |
|---|--|---------------------------------|----------------|
| Board members | Complete the Survey | <i>January 13th</i> | |
| Board Members | <i>Read and highlight areas of the strategic plan</i> | <i>February 1st</i> | |
| <i>Paul will write a draft And present to the board</i> | <i>Give an update to the community about the building project.</i> | <i>February 1st</i> | |
| <i>Committee chairs</i> | <i>Send Committee meeting notifications to all Board members</i> | <i>When Scheduling meetings</i> | <i>ongoing</i> |
| <i>Board</i> | <i>Complete at least one module on the board assessment tool each year</i> | <i>Ongoing</i> | |
| <i>Charmaine</i> | <i>Send out annual calendar with each meeting package</i> | <i>Ongoing</i> | |
| <i>Finance committee chair</i> | <i>Include the financial report discussed when sending the committee report.</i> | <i>After committee meetings</i> | |

Next meeting Feb 13, 2023

Regular meeting is adjourned at 5:32pm

In Camera session adjourned at 5:50pm

Next Meeting Dates in 2023: Mar 13, April 3, May 8