

**Hornby Island Co-op
Board Meeting Minutes
Mar 13, 2023**

Board Members Present: Reid Carter, Claire Burke, Judith Fletcher Elkins, Mike Zelen, Peter Cowan, Paul Ackerson, Casey Doss, Bill Havens, Tamara Lamont
Interim General Manager: Ian Anderson
Recorder: Charmaine Logan
Location: Zoom Meeting

Opened the regular meeting at 4:32pm

Consent Items: Accepted, as included in the *Mar 13, 2023 Board Meeting Report Package* email, unless requested to be removed for discussion (no show of hands necessary);

- a. Minutes of last meeting
- b. Agenda
- c. Correspondence – *will be taken out of consent agenda to delegate responses*
- d. Governance Committee Report
- e. Membership Engagement Committee Report
- f. Finance Committee Report
- g. Business Evolution Committee Report

Interim General Manager Report: Brief overview

Motion: To approve Net Equity change of \$330.00 as detailed in the report emailed, Equity Changes Mar 13 m/s Casey/Mike carried

Old Items

Update on Team Leader Search

There have been 2 new applicants. Preliminary interview with 1, second interview invitation sent. Checks are being completed on the first candidate. The first candidate is being screened by FCL, but has just now withdrawn their application.
Recruitment committee volunteers Mike, Casey, Tamara, and Paul

Strategic Plan Review

Deferred until the new Manager is hired

Nominations committee

The deadline is approaching with 1 candidate ready to submit their application. The committee will be meeting soon.

Board Assessments

Deferred to next meeting.

New Business

BC Parks Re-Development is planning to close Shields Road in the future, which will be a significant change for the Co-op and its property usage.

BC Housing: Beginning construction in 2024 of year round rental units. Possibility for Co-op to be able to provide housing to potential staff.

Action Items

Who	Does What	By When	Complete
Board Members	Approve petroleum variances	Quarterly	
Claire Finance Committee	Discuss expense report procedures with finance committee	When the new Manager is hired	
Board Chair Nominations committee	Prepare information package for new board members that includes strategic plan, financial statements, budget, etc.	AGM	
Ian	Check into Debit/Credit in the Post Office	Next meeting	
Reid	Request more information about the BC Housing building project.	Next meeting	
Reid	Follow up with BC Parks regarding the Shields Road closure	Share with Board	
Ian/Board	Summer recruitment Summer bonus program Report on the labor lawyer discussion	April meeting	

Recruitment Committee	Discuss and decide about re-posting the General Manager position	ASAP	
Ian	Will check into blue crush for the pathways in ringside	April - May	
Committee chairs	Send Committee meeting notifications to all Board members	When Scheduling meetings	ongoing
Board	Complete at least one module on the board assessment tool each year	Ongoing	Ongoing
Finance committee chair	Include the financial report discussed when sending the committee report.	After committee meetings	ongoing

Next meeting Apr 3, 2023

Regular meeting is adjourned at 5:35pm

In Camera session not needed

Next Meeting Dates in 2023: May 8

