

**Hornby Island Co-op
Board Meeting Minutes
May 16, 2022**

Present: Reid Carter, Claire Burke, Judith Fletcher Elkins, Casey Doss, Paul Ackerson, Bill Havens, Tamara Lamont, Peter Cowan, Lisha Scott

Recorder: Charmaine Logan

Location: Reid Carters home/Zoom Meeting

In Camera meeting: 4:00-4:30

Regular meeting: 4:30pm – 5:20pm

Opened the regular meeting at 4:37pm

Consent Items: Accepted, as included in the May 16, 2022 Board Meeting Reports Package email, unless requested to be removed for discussion;

- April 11, 2022 Meeting Minutes
- May 16, 2022 Meeting Agenda with addition
- Business Evolution Committee Report
- Membership Engagement Committee Report
- Governance Committee Report

Team Leader Report:

Motion: To approve Net Equity change of \$-1561.69, as detailed in the report emailed, Equity Changes May 15th, 2022 m/s Tamara/Bill carried

Profit sharing:

Motion: to approve \$80,000 allocation to Profit Share for 2021-22, to be divided 60% to Staff, 40% to management. From total, individual payouts to be prorated based on gross wages. m/s Peter/Casey carried

Patronage refund discussions:

Motion: To approve RESOLUTIONS FOR CASH REFUNDS (GENERAL REPAYMENTS) as detailed in Hornby Co-op Patronage Allocation Resolutions 2021 (emailed in meeting package) m/s Reid/Bill carried

Motion: To approve RESOLUTIONS FOR DISTRIBUTION OF SAVINGS at 1.75% Store, 1.75% Pumps, as detailed in Hornby Co-op Patronage Allocation Resolutions 2021 (emailed in meeting package).m/s Tamara/Casey carried

Action Items

Who	Does What	By When	Complete
<i>Committee chairs</i>	<i>Send Committee meeting notifications to all Board members</i>	<i>When Scheduling meetings</i>	<i>ongoing</i>
<i>Board</i>	<i>Continue to identify key areas of improvement add to next month agenda</i>	<i>June 2022</i>	
<i>Board</i>	<i>Complete at least one module on the board assessment tool each year</i>	<i>Ongoing</i>	
<i>Charmaine</i>	<i>Send out annual calendar with each meeting package</i>	<i>ongoing</i>	
<i>Reid</i>	<i>Follow up with nominee Mike Zelen, nominee for the Board.</i>	<i>May 20, 2022</i>	

Public Membership Engagement meeting: Will follow the AGM on June 13th, 2022

AGM: Changed to June 13th, 2022 on ZOOM

Manager Annual Performance Review: Q&A with Lisha

Extra meeting for discuss survey results Thursday May 26.

Next meeting AGM, followed by a regular board meeting June 13th, 2022

Meeting adjourned at 5:54pm